

Research Administrator's Forum

Danforth Campus

November 2007

Presented by: Sponsored Projects Accounting

Topics

- **Administrative Cost Exception Form**
- **FFR Update**

Admin. Cost Form

- Provide description and justification for administrative costs. What is “exceptional” about the item/costs?
- PI must sign and date.
- Submit directly to SPA, Vildana Basagic.

FFR Update

- **New functionality will be available soon.**
- **Display Department Number**
- **Display “unavailable” balances**
- **Summary of all projects**
- **Payroll distribution detail**

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