

**TO:** Department Managers and Research Administrators

**FROM:** Joseph M. Gindhart, Director – Sponsored Projects Accounting (SPA)  
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**DATE:** February 2, 2004

**SUBJECT:** Revised - FDP Prior Approval and Other Requirements, January 2004

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The Federal Demonstration Partnership (FDP) has issued a revision to their Prior Approval and Other Requirements matrix (dated January 2004). The matrix document summarizes the prior approval terms for awards issued under the FDP IV General Terms and Conditions (effective 10/1/2002). Noted below is a summary of the changes to the original version and links to matrix document.

**Revised FDP Prior Approval & Other Requirements Matrix, dated January 2004**

1. Modified Line 7 description in “General Requirements” section:  
**New:** Initial no-cost extension of up to 12 months (per competitive segment)  
**Old:** No-cost extension (more than 12 months)
2. Modified footnote #2:  
**New:** Waived unless change in scope or when subawardee is foreign  
**Old:** Waived except when subawardee is foreign
3. Modified footnote #7:  
**New:** Waived except when award indicates prior approval is required  
**Old:** Uncommitted carryforward funds are to be included in the continuation proposal if they are “substantial”
4. Modified footnote #8:  
**New:** Waived unless change in scope  
**Old (#9):** Rebudgeting of more than 25% of the award is subject to review
5. New footnote #9, Rebudgeting of funds allotted for trainee allowances:  
**New:** Waived except for Kirschstein-NRSA grants
6. Modified Line 4 NIH response in “Cost-Related Requirements” section:  
**New:** Changed to Footnote “8” (waived unless changed in scope)  
**Old:** “W” (prior approval requirement waived)

7. Modified footnote #14:  
**New:** Prior approval required for patient care costs if change in scope  
**Old:** Prior approval required for patient care costs
8. Modified Line 10 NSF response in "Cost-related Requirements" section:  
**New:** Changed to new footnote #15 (Prior approval required to modify the amount of cost sharing reflected on Line M of the award budget)  
**Old:** denoted as None
9. Modified footnote #19:  
**New:** Not required for SNAP awards; but others use "Next Budget Period" form page from PHS2590  
**Old (#18):** Not required for SNAP awards; but others use "Next Period Budget" forms
10. Modified footnote #20:  
**New:** Must be submitted electronically via the NSF FastLane system at:  
<https://www.fastlane.nsf.gov>  
**Old (#19):** Required if not using FASTLANE

**Matrix Document Links**

NSF/FDP website: [http://www.nsf.gov/home/grants/grants\\_fdp.htm](http://www.nsf.gov/home/grants/grants_fdp.htm),

SPA website: <http://www.spa.wustl.edu/fdp.htm>

If you or other members of your department have any questions regarding this data, please contact Joe Gindhart (SPA) at 935-7089 / [jgindhart@wustl.edu](mailto:jgindhart@wustl.edu), John Michnowicz (G&C) at 362-6876 / [john.michnowicz@wustl.edu](mailto:john.michnowicz@wustl.edu) or Cindy White (RO) at 935-5825 / [white@wustl.edu](mailto:white@wustl.edu).